

The University of Oklahoma College of Medicine
Irwin H. Brown Office of Continuing Professional Development
2021-2022 Accredited Continuing Education (CE) Application Costs and Fees
2021-2022 Regularly Scheduled Series (RSS)
In-Person and/or Virtual

A. APPLICATION COSTS – DIRECT OR JOINT PROVIDERSHIP

1. **DIRECT PROVIDERSHIP:** Activity organized by departments within the OU College of Medicine and OU Health Enterprise.
 - a. **\$1,500** – No commercial support and/or exhibits. Payment due with application.
 - b. **\$2,500** – With commercial support and/or exhibits. Payment due with application.
2. **JOINT PROVIDERSHIP:** Activity organized by eligible companies **outside** the OU College of Medicine and OU Health Enterprise.
 - a. **\$1,500** – Quarterly. Includes four (4) sessions annually. No commercial support and/or exhibits. Payment due with application.
 - b. **\$3,500** – No commercial support and/or exhibits. Payment due with application.
 - c. **\$4,500** – With commercial support and/or exhibits. Payment due with application.

B. ADDITIONAL FEES (In-Person and/or Virtual)

1. DIRECT – Additional Credits **\$15** per credit (over 12 credits).
2. JOINT – Additional Credits **\$125** per credit (over 12 credits).
3. OU/CPD Travel Expenses (audits/site visits, two per year) Will invoice for mileage and toll charges, if applicable (*invoiced after audit completed*).
4. Peer-Review / Content Validation **\$375** per hour (*invoiced after providing services*).
5. Letters of Agreement (LOA) or anything requiring OU/CPD to sign **\$200** (*No charge if using OU/CPD LOA). All other LOAs and/or documents that require a signature from the OU/CPD office, including both exhibitor and/or commercial support, is \$200 per document signed. **NOTE: Each LOA must be signed by an OU Board of Regents staff with signature authority (invoiced after LOA signed).**
6. Dean's Tax (if applicable) **5.5 percent** of net profit (*invoiced after conclusion of activity*).
7. Commercial Support (Grants) **Five (5) percent** of total amount collected and/or owed (*fee invoiced after conclusion of activity*). All monetary fees are due to the OU/CPD office on or before 60-days following the conclusion of the activity. The OU/CPD office will continue billing on outstanding balances that have not paid up until 60-days following the activity. After 60-days the OU/CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the OU/CPD office to provide accredited CE and registration for the event. The OU/CPD shall not be held responsible for any failure to obtain any monetary monies.
8. Application fee for additional types of credit Application fee varies per specialty (i.e., NP, PA, PharmD, etc.).
9. Processing fee for OU/CPD office to complete other types of applications **\$250** per hour.
10. Late announcement fee **\$100** for an announcement received in OU/CPD less than seven (7) days prior to the activity.
11. Re-approval fee **\$100** for changes to an announcement already approved by the CPD office (i.e., presenter change, title change, etc.).