

**University of Oklahoma College of Medicine
Office of Continuing Professional Development**

**2021-2022 Session Reporting Form
Mortality & Morbidity (M&M) Conference**

Instructions: This form must be completed after/during each M&M session and returned to the CPD Office.

Deadline: Two (2) weeks from the date of the session.

CME Course ID #: _____ **Session #:** _____ **Date of Session:** _____

Presenter(s) / Facilitator: _____

Number of Cases/Patients: _____

Goals of an M & M Conference: 1) identify events resulting in adverse patient outcomes, 2) foster discussion of adverse events, 3) identify and disseminate information and insights about patient care that are drawn from experience, 4) reinforce accountability for providing high-quality care, and 5) create a forum in which physicians acknowledge and address reasons for mistakes.

1. Identify the type of case[s] (check all that apply):

- Provided Teaching Value
- Suspected Medical Error
- Unexpected Mortality
- Other: _____

2. Select the factors contributing to the adverse outcome (check all that apply):

- Communication
- Coordination of Care
- Escalation of Care
- Recognition of Change in Clinical Status
- Volume of Activity/Workload
- Other: _____

3. Select the impact and/or change(s) or outcome(s) that will be made (check all that apply):

- Interpersonal and Communication Skills
- Modeling Professionalism
- Operational Process(es)
- Performance Improvement
- Policy
- Practice-based
- System-based
- Other: _____

4. What was the organizational structure for selecting the cases and presenters?

5. Identify the components of the case presentation (check all that apply):

- Assessment & Analysis
- Background
- Question-and-Answer
- Recommendations
- Review of Literature
- Situation
- Other: _____

6. List additional resources/materials used/reviewed (if applicable):

7. Summarize the key teaching points discussed at the end of the case:

8. Nature of the Group Discussion:

- General Consensus
- Mild Disagreement
- Strong Opinions with Differing Views
- No Discussion

9. Did the moderator provide discussion to cover the remaining time?

- Yes
- No
- Not Needed

Name (Please Print)

Signature

Date (MM/DD/YYYY)