

2019-2020 Live Activity

Live/Traditional Activities Application Fees		
<input type="checkbox"/>	Direct Providership with no commercial support and/or exhibits	\$1,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine) (Price reflect applications received prior to 60 days.)
<input type="checkbox"/>	Direct Providership with commercial support and/or exhibits	\$2,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine) (Price reflect applications received prior to 60 days.)
<input type="checkbox"/>	Joint Providership with no commercial support and/or exhibits	\$3,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine) (Price reflect applications received prior to 60 days.)
<input type="checkbox"/>	Joint Providership with commercial support and/or exhibits	\$4,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine) (Price reflect applications received prior to 60 days.)
Additional Fees		
Additional Credits		\$125 per credit (over 8 credits)
Application Approval Rush Fee		\$1000 A rush fee will be charged for application approvals < 60 days before 1 st activity date. (Applications will not be considered if submitted < 45 days prior to event.)
3 Week - Cost Recovery Expense		\$2000 (All documentation including additional information for the online syllabus, signed and resolved disclosure forms, PowerPoint presentations and other requested documents must be content validated and finalized before the 3 week deadline. This includes reviews and edits by the CPD office.)
> 72 hours prior to event Cost Recovery Expenses		\$150 - \$375 cost per hour will be reassigned back to the program based on what changes need to be added/edited/or deleted within the programs materials and ultimately who will need to be supplemented for the additional work. (\$375 per hour for physician content validation or \$150 per hour, per staff member that goes into overtime making changes to any documentation that has been delayed or changed) This includes any/all content validation, additional information/changes/edits for the online syllabus, signed and resolved disclosure forms, ARS/polling questions, or loading any changes into CloudCME.
< 24 hours prior to conference		<24 hours prior to the conference date, any documentation still outstanding from a speaker will be viewed as non-compliant. Therefore their session will be moved to the end of the day on the agenda and the associated credits will be removed from that portion of the program.
3 Week Late Fee		\$1000 (All documentation including additional information for the online syllabus, signed and resolved disclosure forms, PowerPoint presentations and other requested documents must be finalized before the 3 week deadline. (This includes reviews and edits by the CPD office.))
Daily Late Fee (Days 20-24 hours prior to conference)		\$250 per day (All documentation including additional information for the online syllabus, signed and resolved disclosure forms, PowerPoint presentations and other requested documents must be finalized before the 24 hour deadline. This includes final reviews and edits by the CPD office.)

2019-2020 CME Application and Other Fees

< 24 hours prior to conference	<24 hours prior to the conference date, any documentation still outstanding from a speaker will be viewed as non-compliant. Therefore their session will be moved to the end of the day on the agenda and the associated credits will be removed from that portion of the program.
Cloud Processing Fee (Invoiced after activity)	A \$25 fee will be charged for each registrant (This includes: planners, speakers, faculty, exhibitors, course directors/activity directors, panelists, fellows, staff, teachers, moderators, reviewers, authors and all attendees) The processing fee is waived for residents and medical students only.
Peer Review/Content Validation	\$375 per hour (Invoiced after activity)
Reimbursement of Credit Card Fees	3% of total credit card payments received. (Invoiced after activity)

2019-2020 Live Activity (Continued)

Live/Traditional Activities Application Fees	
Credit Card Transaction Fee	10¢ per transaction (Invoiced after activity)
Letters of Agreement or anything that requires our office to sign.	\$200 (no charge if using OUCPD Letter of Agreement) all other LOA's and or documents that require a signature from the CPD office, including both exhibitor and/or commercial support is \$200 per document signed. NOTE: Each LOA must be signed by an OU Board of Regent person with signature authority.
Dean's Tax (Invoiced after activity)	5.5% of net profit
Commercial Support (grants) and Exhibit Fee (Invoiced after activity)	5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn't paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies.
Application Fee for Additional Types of Credit Fees (PA, NP, PharmD)	Application fees vary per specialty
Processing Fee for CPD Office to Complete other types of Applications	\$250 per hour
CPD Travel Expenses (required audits/site visit)	Will invoice for airfare, hotel, and Per Diem or mileage and toll if applicable.

2019-2020 Live Activity Series

Live/Traditional Series Application Fees -- (Application is valid for one year)		
<input type="checkbox"/>	Direct Providership with no commercial support and/or exhibits	\$1,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine)
<input type="checkbox"/>	Direct Providership with commercial support and/or exhibits	\$2,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine)
<input type="checkbox"/>	Joint Providership with no commercial support and/or exhibits	\$3,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine)
<input type="checkbox"/>	Joint Providership with commercial support and/or exhibits	\$4,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine)
Additional Fees		
Direct – Additional Offering		\$750 for each additional offering
Joint – Additional Offering		\$1000 for each additional offering
Application Approval Rush Fee		\$1000 A rush fee will be charged for application approvals < 60 days before 1 st activity date. (Applications will not be considered if submitted < 45 days prior to event.)
Additional Credits		\$125 per credit (over 8 credits)
Cloud Processing Fee (Invoiced after activity)		A \$25 fee will be charged for each registrant (This includes: planners, speakers, faculty, exhibitors, course directors/activity directors, panelists, fellows, staff, teachers, moderators, reviewers, authors and all attendees) The processing fee is waived for residents and medical students only.
Peer Review/Content Validation		\$375 per hour (Invoiced after activity)
Reimbursement of Credit Card Fees		3% of total credit card payments received. (Invoiced after activity)
Credit Card Transaction Fee		10¢ per transaction (Invoiced after activity)
Letters of Agreement or anything that requires our office to sign		\$200 (no charge if using OUCPD Letter of Agreement) all other LOA's and documentation that require a signature from the CPD office, including both exhibitor and/or commercial support is \$200 per document signed. NOTE: Each LOA must be signed by an OU Board of Regent person with signature authority.
Dean's Tax		5.5% of net profit
Commercial Support (grants) and Exhibit Fee		5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn't paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies.

2019-2020 CME Application and Other Fees

Application Fee for Additional Types of Credit Fees: NP,PharmD)	Application fees vary per specialty
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2019-2020 Live Activity Series Fees (Continued)

Live/Traditional Series Application Fees -- (Application is valid for one year)	
Processing Fee for CPD Office to Complete other types of Applications	\$250 per hour
CPD Travel Expenses (required audits/site visit)	Will invoice for airfare, hotel, and Per Diem or mileage and toll if applicable.

2019-2020 Regularly Scheduled Series (R.S.S.)

Regularly Scheduled Series (RSS) Application Fees		
<input type="checkbox"/>	Direct Providership with no commercial support and/or exhibits	\$1,000 - Payment Due with Application (An activity organized by departments within the OU College of Medicine)
<input type="checkbox"/>	Direct Providership with commercial support and/or exhibits	\$2,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine)
<input type="checkbox"/>	Joint Providership (Quarterly) includes 4 sessions annually with no commercial support and/or exhibits	\$1,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine)
<input type="checkbox"/>	Joint Providership with no commercial support and/or exhibits	\$3,000 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine)
<input type="checkbox"/>	Joint Providership with commercial support and/or exhibits	\$4,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine)
Additional Fees		
Additional Credits - Direct		\$15 (each additional credit over 16 credits)
Additional Credits - Joint		\$125 (each additional credit over 16 credits)
Travel Expenses (audits/site visits, 2 per year)		Will invoice for mileage and toll charges if applicable
Peer Review/Content Validation		\$375 per hour (Invoiced after activity)
Letters of Agreement or anything that requires our office to sign		\$200 (no charge if using OUCPD Letter of Agreement) all other LOA's and documentation that require a signature from the CPD office, including both exhibitor and/or commercial support is \$200 <u>per document</u> signed. NOTE: Each LOA must be signed by an OU Board of Regent person with signature authority.
Dean's Tax (Invoiced after activity)		5.5% of net profit (if applicable)
Commercial Support and Exhibitor Fee (grants) (Invoiced after activity)		5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn't paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies.

2019-2020 Performance Improvement (P.I.) CME

Performance Improvement CME Application Fees		
<input type="checkbox"/>	Direct Providership with no commercial support and/or exhibits	\$4,000 - Payment Due with Application (An activity organized by departments within the OU College of Medicine.) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Direct Providership with commercial support and/or exhibits	\$6,000 - Payment Due with Application (An activity organized by departments within the OU College of Medicine.) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Joint Providership with no commercial support and/or exhibits	\$7,000 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine.) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Joint Providership with commercial support and/or exhibits	\$9,000 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine.) (Includes 8 hours of Cloud CME set-up time.)
Additional Fees		
Cloud CME Set-Up Fee		\$150 per hour (over 8 hours of set-up)
Cloud Processing Fee (Invoiced after activity)		A \$50 fee will be charged for each registrant (This includes: planners, speakers, faculty, exhibitors, course directors/activity directors, panelists, fellows, staff, teachers, moderators, reviewers, authors and all attendees) The processing fee is waived for residents and medical students only.
Peer Review/Content Validation		\$375 per hour (Invoiced after activity)
Reimbursement of Credit Card Fees		3% of total credit card payments received. (Invoiced after activity)
Credit Card Transaction Fee		10¢ per transaction (Invoiced after activity)
Letters of Agreement or anything that requires our office to sign.		\$200 (no charge if using OUCPD Letter of Agreement) all other LOA's and documentation that require a signature from the CPD office, including both exhibitor and/or commercial support is \$200 per document signed. NOTE: Each LOA must be signed by an OU Board of Regent person with signature authority.
Dean's Tax		5.5% of net profit
Commercial Support (grants) and Exhibit Fee (Invoiced after activity)		5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn't paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies.
Application Fee for Additional Types of Credit Fees (PA, NP, PharmD)		Application Fees vary per specialty.

2019-2020 Performance Improvement (P.I.) CME (Continued)

Performance Improvement CME Application Fees (Continued)	
Processing Fee for CPD Office to Complete other types of Applications	\$250 per hour
CPD Travel Expenses (required audits/site visit)	Will invoice for airfare, hotel, and Per Diem or mileage and toll if applicable.

2019-2020 Enduring Material

Enduring Materials Application Fees		
<input type="checkbox"/>	Direct Providership with no commercial support	\$4,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Direct Providership with commercial support	\$5,500 - Payment Due with Application (An activity organized by departments within the OU College of Medicine) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Joint Providership with no commercial support	\$5,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine) (Includes 8 hours of Cloud CME set-up time.)
<input type="checkbox"/>	Joint Providership with commercial support	\$6,500 - Payment Due with Application (An activity organized by entities outside the OU College of Medicine) (Includes 8 hours of Cloud CME set-up time.)
Additional Fees		
Set-up/Educational Materials/Testing		\$150 per hour (over 8 hours of set-up)
Cloud Processing Fee (Invoiced after activity)		A \$25 fee will be charged for each registrant (This includes: planners, speakers, faculty, exhibitors, course directors/activity directors, panelists, fellows, staff, teachers, moderators, reviewers, authors and all attendees) The processing fee is waived for residents and medical students only.
Peer Review/Content Validation		\$375 per hour
Reimbursement of Credit Card Fees		3% of total credit card payments received.
Credit Card Transaction Fee (Invoiced after activity)		10¢ per transaction
Dean's Tax (invoiced after activity)		5.5% of net profit
Letters of Agreement or anything that requires our office to sign. No exhibitors allowed for enduring material!		\$200 (no charge if using OUCPD Letter of Agreement) all other LOA's and documentation that require a signature from the CPD office, including both exhibitor and/or commercial support is \$200 <u>per document</u> signed. NOTE: Each LOA must be signed by an OU Board of Regent person with signature authority.
Commercial Support (grants) and/or Exhibit Fee (Invoiced after activity)		5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn't paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies.

2019-2020 CME Application and Other Fees

Application Fee for Additional Types of Credit Fees (PA, NP, PharmD)	Application Fees vary per specialty
Processing Fee for CPD Office to Complete Additional Types of Credit Applications (PA, NP, PharmD)	\$250 per hour
Cloud Revision/Update Fee	\$100 per hour to review/document changes required by ACCME