**2019-2020 Regularly Scheduled Series (R.S.S.)**

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| **Regularly Scheduled Series (RSS) Application Fees** | | | |
|  | **Direct Providership**  with **no** commercial support and/or exhibits | **$1,000 - Payment Due with Application**  (An activity organized by departments within the OU College of Medicine) | |
|  | **Direct Providership**  with commercial support and/or exhibits | **$2,500 - Payment Due with Application**  (An activity organized by departments within the OU College of Medicine) | |
|  | **Joint Providership (Quarterly) includes 4 sessions annually**  with **no** commercial support and/or exhibits | **$1,500 - Payment Due with Application**  (An activity organized by entities outside the OU College of Medicine) | |
|  | **Joint Providership**  with **no** commercial support and/or exhibits | **$3,000 - Payment Due with Application**  (An activity organized by entities outside the OU College of Medicine) | |
|  | **Joint Providership**  with commercial support and/or exhibits | **$4,500 - Payment Due with Application**  (An activity organized by entities outside the OU College of Medicine) | |
| Additional Fees | | | |
| **Additional Credits - Direct** | | | $15 (each additional credit over 16 credits) |
| **Additional Credits - Joint** | | | **$125** (each additional credit over 16 credits) |
| **Travel Expenses** (audits/site visits, 2 per year) | | | Will invoice for mileage and toll charges if applicable |
| **Peer Review/Content Validation**  (Invoiced after activity) | | | $375 per hour |
| **Letters of Agreement**  (Invoiced after activity) | | | $200 (no charge if using OUCPD Letter of Agreement) all other LOA’s and documentation that require a signature from the CPD office, including both exhibitor and/or commercial support is $200 per document signed. Note: Each LOA must be signed by an OU Board of Regents person with signature authority. |
| **Dean’s Tax** (Invoiced after activity) | | | 5.5% of net profit (if applicable) |
| **Commercial Support and Exhibitor Fee (grants)**  (Invoiced after activity) | | | 5% of total amount collected and/or owed. All monetary fees are due from the applicant to the CPD office on or before sixty days following the conclusion of an event regardless of the final collection of any exhibit money that have not yet been collected. The CPD office will continue billing on outstanding balances from exhibitor that hasn’t paid up until sixty days following the activity. After those sixty days, the CPD office will forfeit all collections and responsibility over to the applicant of the course who contracted with the CPD office with hosting the event. The Office of Continuing Professional Develop in the College of Medicine at the University of Oklahoma Health Sciences Center shall not be held responsible, and shall not indemnify for any failure to obtain any monetary monies. |
| Re-occurring programs: As in previous years, credit will continue to be offered until the application has been approved. All applications must be submitted by the 3rd week of July. Although the application is approved for two years, the application fee must be paid annually. | | | |