**RSS Evaluation Email Reminder Template**

To: {FullName},  
  
Thank you for attending the (Name of RSS): {ActivityName} held on (Date). We have not yet received your online evaluation. To complete the evaluation and receive AMA PRA Category 1 CreditTM or a certificate of participation, [click this link](https://ouhsc.cloud-cme.com/aph.aspx?P=200), and sign in. Once signed in, click the yellow "My CME" button to the right, select "Evaluations & Certificates", and click the "complete evaluation" button for this activity. We would like your response even if you are not wanting credit.

If you need assistance signing in to your account, please [click her](https://ouhsc.cloud-cme.com/aph.aspx?P=2000)e to access our help screen.   
  
Please let me know if you have any questions.

Thank you. If you have any questions please email me at your-name@ouhsc.edu

Your Name   
Title  
Department Name  
College of Medicine  
Address  
Oklahoma City, OK 73104  
Phone Number: (405) 271-XXXX ext. 8 or campus ext. XXXXX  
Email: [your-name@ouhsc.edu](mailto:jan-quayle@ouhsc.edu)