



*The University of Oklahoma*  
*Health Sciences Center*  
Department of Medicine  
Section of Rheumatology

May 8, 2019

To Whom it May Concern:

The University of Oklahoma, College of Medicine, Rheumatology Section would like to invite you to exhibit at the 45<sup>th</sup> Annual William K. Ishmael Lectureship. Speakers have been confirmed to lecture on Update on Vasculitis, Updated on Gout and Pseudogout, RA: Using all the tools in your toolbox, Update on SLE, What's New in Scleroderma. We anticipate 90-115 attendees.

**Date:** September 20, 2019 7:00 a.m. - 4:00 p.m.  
**Site:** Samis Education Center  
1200 Children's Avenue  
Oklahoma City, OK 73104 (please see attached information from Samis center)

**Exhibit Set-Up**

Exhibitors can set up in the exhibit area on Friday, September 20<sup>th</sup> beginning at 6:30 a.m. You may choose to send your exhibit items in advance. Items should arrive on Thursday, September 19<sup>th</sup>, 2019. Please make sure to email [Savannah-Diaz@ouhsc.edu](mailto:Savannah-Diaz@ouhsc.edu) to let her know your shipment will be coming. In the email please include your name, company name, event name/date, shipping carrier's name & tracking information. Samis will make sure everything is locked up and ready Friday morning at the registration desk.

**Items can be mailed to:**

Attention: Savanna Diaz  
Samis Education Center  
1200 Children's Avenue  
Oklahoma City, OK 73104

Exhibit fee is \$3000. Exhibitor registration can be done by completing the attached form.

Please feel free to contact Nicole Lung at (405) 271-2330 or [Nicole-Lung@ouhsc.edu](mailto:Nicole-Lung@ouhsc.edu) if you have questions. No portion of these funds will be used for the speakers' honorarium. Thank you for your consideration and I look forward to your response.

Sincerely,

Samera Vaseer, MD  
Program Director, Rheumatology Fellowship Program  
Assistant Professor of Medicine  
Division of Rheumatology



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Exhibitor Application Agreement

**Exhibitor Fees: \$3000 Includes: 2 booth attendees (\$100 for each additional), breakfast, lunch, and CME attendance for each attendee.**

**Exhibit Dates and Hours**

September 20, 2019 7:00am-4:00pm

**Company/Exhibit Name:** \_\_\_\_\_

**Exhibit Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name(s) of On-Site Representative(s): (Please print)

**Name 1:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Name 2:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

This application constitutes an understanding and agreement to comply with the exhibit instructions as stated in the exhibit letter. I/we authorize the Rheumatology Department to reserve space for this exhibit under contract with the Samis Education Conference rooms for the Ishmael Lectureship, September 20, 2019

**AGREED TO EXHIBIT:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**\*Please make checks payable to OUHSC/CPD. In the memo field, please specify #20003 (for our records)**

**\*Also note credit card payments will NOT be available this year.**

Return Exhibitor Application Agreement and payment by  
August 1, 2019 to secure your exhibit space to:

The University of Oklahoma College of Medicine  
Office of Rheumatology,  
Attn: Nicole Lung  
800 Stanton L. Young Blvd., AAT 6400  
Phone: (405) 271-2330 or Fax (405) 271-7256  
Federal Tax ID # 73-156-3627

**Please keep a copy of this form for your files.**